

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 16th AUGUST 2018 AT THE BEECHES COMMUNITY CENTRE, BIRCH COURT, TUXFORD COMMENCING 7.00 PM

PRESENT: Cllrs . E. Taylor, E.Bett, J. Moorhouse, J.Robinson, G. Nicholls, , K.Phillips and M. Phillips, & BDC Cllr. K. Isard

IN ATTENDANCE: Lynn Holland (Town Clerk) plus 3 members of public.

18/127 Apologies for absence

Apologies received from Cllrs. M. Richards, T. Silcock & E. Atkin. These were accepted and approved.

18/128 Declarations of Interest

Nothing to report.

18/129 To approve & sign the minutes of the meeting held 19th July 2018 (Folio ref. 2018/067-070)

The minutes of the meeting held **19th July 2018** were approved & signed.

18/130 Matters arising

- 01 Response from BDC re information on direct benefit for Tuxford confirming a Business Support Officer had offered support to start up and new businesses within the Tuxford area & is still available. Agreed to add to website.
- 02 Depot CCTV – Cllr. J.Robinson gave a verbal report in his opinion only 1 new camera required and signs required updating. Cllr. J.Robinson also presented an envelope to The Clerk which contained a quote for provision of a camera along with a maintenance contract. 2 other quotes to be obtained.

18/131 District Councillor report.

BDC Councillor K.Isard reported the following:

- 11 Eldon Street was subject to quarterly inspections and during one of these inspections problems with the windows was noted which BDC sorted and costs repaid by owner.

County Councillor report.

NCC Cllr. J.Ogle reported the following:

- Requested suggested resolutions for cars travelling wrong way down slip road towards A1.
- Overspend being reported in relation to building nr. County Hall was due to previous regime not current administrative powers.
- Phone line remedial works – copper was being used.
- Business case being prepared re NCC becoming a unitary authority.

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18/132 To receive, accept and resolve to approve any recommendations contained within the minutes from the following meeting:

- 01 Planning Committee 2nd August 2018. **Approved all decisions.**
- 02 Finance & Services Committee 2nd August 2018 - **Resolved to approve all recommendations contained within the minutes including the following :**
- **Invoices for payment £222.03 + DD's £5992.78; along with the year to date budget monitoring income & expenditure figures and the balance.**
 - **Purchase of bench & approval of budget re WW1 commemoration**
 - **Approve costs of either Clark Lane Play Area upgrade or Village Hall site CCTV. Following a brief discussion & subject to confirmation current costs of the CCTV quote approved both projects with costs being met from balances & or donations/grants.**
 - **Approve Christmas Fair Budget of £2,000 & Vice Chair to source Christmas tree at cost of £200. Investigate lights in Church Yard.**

18/133 Questions from members of the public.

Gentleman introduced himself as new TRA Chairman. Also enquired as to whether or not new Policeman in post in Tuxford. Councillors confirmed PC was in post. Requested use of noticeboards for posters.

18/134 Finance

- 01 **To approve invoices for payment**
Payments of £453.52 were approved on the report attached at Appendix 'A' & DD's to the value of £387.06; Clerk answered questions from Councillors. **Approved.**
- 02 **Budget monitoring - as reported to Finance & Services Committee 2nd August 2018.**

18/135 Planning Matters. To consider –Planning Applications

Planning Ref.	Address	Details	TTC decision
18/00991/RSB	17-19 NEWCASTLE STREET, TUXFORD	Single storey rear extension (resubmission of 18/00044/HSE)	Support
18/00993/RSB	56 OLLERTON ROAD, TUXFORD	Erect single storey rear extension to form lounge and double garage, erect new 1.8m high boundary wall & gates (resubmission of 17.01312/HSE)	Support
18/00997/HSE	57 OLLERTON ROAD, TUXFORD	Remove existing rear porch & erect single storey lounge extension & detached double garage	Support

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18/135 Planning Matters. (cont.)

01 To note Planning Decisions received from BDC - nothing to report.

18/136 To review Council Policies

The following policies were approved with no amendments:

- 01 Financial Regulations**
- 02 Standing Orders**
- 03 Allotment Agreement & Rules**

18/137 To consider Read's Exhibition Foundation Building – Old Grammar School

Agenda item requested by Cllr. M.Richards. Clerk was unsure if it was to submit an application for building to be registered as community asset. Defer to next meeting.

18/138 To approve 2019 meetings dates Appendix 'B'

18/139 To discuss BDC plans to sell off the Haynes Close Garage site.

Following a brief discussion a Councillor confirmed he had visited the site & general site was a mess; BDC Cllr. K.Isard reported the site was not well used and was subject to be auctioned later on in the year.

18/140 To consider hosting of website & additional email addresses for Councillors

A report was presented by an IT Professional and recommendations as follows:

- A separate provider of email hosting is unnecessary when the same service is included in the package provided by the web host. The Council should consider their current package of their web provider to see if it offers enough email address, and then decide if an upgrade is required to web hosting. If a change of hosts is required, another report should be drawn up comparing the different providers.
- The quote for adding social media to the website is a lot for what the job requires; if the Council would like these features adding, I'd recommend getting additional quotes.
- A maintenance contract would be of benefit regarding security updates, so if this is not covered in the current contract that would be something to consider. However, the content of the website is easily editable by the Council via the Wordpress system which, when combined with social media integration, would give all the benefits of a dynamic website without an additional monthly fee.

Councillors approved obtaining a quote from one supplier to provide website, email addresses etc. to include the "tuxfordgreenburials" website as well.

18/141 To consider lighting for the main car park.

School had confirmed it had been deferred to site manager for further information. Councillors had still yet to visit the site to determine "line of site". Defer to future meeting.

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18/142 To consider events to mark end of WW1 including possible grant available.

Cllr. Nicholls confirmed that both he and Cllr. Silcock had agreed to pay for the bench as a private donation for Tuxford. Other Councillors thanked them for this generous offer. NCC may have funding available.

Poppies for slc's. £3 each approx. 18" wide. VIAEM had provided rules & regulations re installation. Approved purchase of same number as those who had lost there lives in WW1 1914-1918.

Approved a quote obtained by Cllr. Richards of £500 for silhouette of soldier which could include a poppy per person who lost live in WW1.

Approved a budget of £1500 for WW1 comemrations.

18/143 To receive items for information and future agenda items:

- N & S D C amended core strategy.
- A1 transfer back to BDC – contact form received
- BDC Markets Officer enquiry re idea of Tuxford Market – support in principle
- Notts ALC Update – AGM 14th November 2018 & nominations invited for 2 voting delegates, Executive Committee, Long Service Awards & Officers. Chairman had stood down along with Executive Member therefore nominations were essential.
- BDC – CIL monies £671.11 available – TTC to received direct.
- Bassetlaw Rural Conference – 10th September 2018
Parish Forum – 8th October 2018
Rural Conference – 7th November 2018
- Joint Chair Bassetlaw Parish Forum Cllrs. J. Moorhouse & A.Ballarini
- Tour of Britain 8th September 2018 – Chairman had been offered 1 banner additional ones cost £75 each.

Items for future agenda

- Neighbourhood Plan – revision

18/144 Date Of Next Meeting – 20th September 2018

Meeting finished 9.07pm

CHAIRMAN'S SIGNATURE

DATE.....

INVOICES FOR APPROVAL 16th August 2018				APPENDIX 'A'		
FIRM	INVOICE NO.	DETAILS	NET	VAT	GROSS	CHEQUE NO.
Key Building Supplies Ltd	13858	screws	4.26	0.85	5.11	electronic
G & S Corporate Supplies	18734	waste sacks; gloves, ply etc	161.21	32.24	193.45	electronic
Hutchinson Eng. Servs. Ltd	SIN038535	DSL	72.47	14.49	86.96	electronic
Time Assured Ltd	18139	Church clock service	115.00	23.00	138.00	electronic
S & E Timber Supplies Ltd	2351	wood	25.00	5.00	30.00	electronic
		TOTAL	377.94	75.58	453.52	
DD						
FIRM		DETAILS			GROSS	
e-on	H16225CE6	Depot electric	63.07	3.15	66.22	DD
Fuel Card Services	2561508	Annual service chge	13.00	2.60	15.60	DD
WAVE	9067694819	Allotment water chges.	240.49		240.49	DD
BT	SL46122376	Phone & broadband	53.96	10.79	64.75	DD
					0.00	DD
						DD
						DD
						DD
			370.52	16.54	387.06	
AUTHORISED BY:						

Appendix 'B' 2018/084

Please note the dates and times for the meetings to be held for 2019. Planning, Finance & Services meetings are generally held on the 1st Thursday of the month, and Full Council meetings are generally on 3rd Thursday of the month.

Venue: The Beeches, Birch Court, Tuxford

	Planning, Finance & Services Start time: 7.00 pm	Full Council Start Time 7.00 pm
January		17 th January
February	7 February	21st February
March	7 March	21st March
April	4 April	18 April
	<i>(Easter Monday 22nd April)</i>	
May	2 May	16 May <i>(Annual Meeting of Council)</i>
	<i>(Early May Bank holiday 6 May)</i>	
June	6 June	20 June
July	4 July	18 July
August	1 August	15 August
September	5 September	19 September
October	3 October	17 October
November	7 November	21 November
December	5 December	NO MEETING