

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 20TH SEPTEMBER 2018 AT THE BEECHES COMMUNITY CENTRE, BIRCH COURT, TUXFORD COMMENCING 7.00 PM

PRESENT: Cllrs . E. Taylor, E.Bett, , J.Robinson, G. Nicholls, M. Richards, T. Silcock, E. Atkin, K.Phillips and M. Phillips,

IN ATTENDANCE: Lynn Holland (Town Clerk) plus 1 members of public.

18/145 Apologies for absence

Apologies received from Cllr. J. Moorhouse. These were accepted and approved.

18/146 Declarations of Interest

Cllr. J.Robinson re depot cctv camera & maintenance contract.

18/147 To approve & sign the minutes of the meeting held 16th August 2018 (Folio ref. 2018/079-084)

The minutes of the meeting held **16th August 2018** were approved & signed.

18/148 Matters arising

- 01 To note Haynes Close Garage site sold at auction 4th September 2018
- 02 Clark Lane Play Area – Rotary Club had confirmed they would donate but will confirm the amount at a later date. Only additional cost over and above contractor’s quote is for a skip. Contractor had provided a plan of the proposed siting of the equipment.

18/149 District Councillor report.

Neither BDC Councillor K.Isard or NCC Cllr. J.Ogle present.

18/150 To receive, accept and resolve to approve any recommendations contained within the minutes from the following meeting:

- 01 Personnel Committee 23rd August 2018 – Presented by Cllr. E.Atkin. Clerk reported that BDC had confirmed that TRA still required their office. Cllr. M.Phillips suggested staff handbook was urgent. Approved all decisions.
- 02 Planning Committee 6th September 2018. **Approved all decisions.**
- 03 Finance & Services Committee 6th September 2018 - **Resolved to approve all recommendations contained within the minutes including the following :**
 - **Invoices for payment £1000.29 + DD’s £5341.44; along with the year to date budget monitoring income & expenditure figures and the balance.**
 - **Clark Lane Play Area upgrade – approval of revised quote of £11,226.16.**
 - **Christmas Fair – Cllr. K.Phillips confirmed Dukeries Singers available for an hour at a cost of £100. Chairman requested further enquiries re performing 1hr. 30mins.**

18/151 Questions from members of the public.

Member of the public congratulated TTC handymen on decorations for Tour of Britain. Query re why BDC had not invited members of the public to NHP seminars?

Continued.....

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18/152 Finance

01 To approve invoices for payment

Payments of £1270.41 were approved on the report attached at Appendix 'A' & DD's to the value of £185.04; Clerk answered questions from Councillors.

Approved.

**Budget monitoring - as reported to Finance & Services Committee
6th September 2018.**

02 To note receipt of External audit report and unqualified certificate.

**Conclusion of Audit Notice has been posted on noticeboards and website
along with other relevant documentation.**

18/153 Planning Matters.

01 To consider –Planning Applications

Nothing to report.

18/154 Planning Matters. (cont.)

01 To note Planning Decisions received from BDC - nothing to report.

18/155 To review Council Policies

The following policies were approved with no amendments:

**01 CCTV Policy & Code of Practice - approved amending authorised staff
as follows:**

Remove Chairman of Finance & Services Cttee.

Add Vice Chairman of Council

Add Contractor

Add Senior Handyman to contact details.

02 Cemetery Rules & Regulations – approved with no amendments.

Noting permission for memorials to be approved by Full Council

**03 Green Burial Ground Rules & Regulations - approved with no
amendments.**

18/156 To consider Read's Exhibition Foundation Building – Old Grammar School

Cllr. M.Richards confirmed building was under consideration for selling. Governing document states that TTC have first refusal if ever building was up for sale.

Continued.....

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Continued.....

18/157 To approve formation of NHP Steering Group & initial membership including update on meeting held 12th September 2018.

Chairman gave a brief update on meeting (refer to Appendix 'B')
Membership of NHP Steering Group – Cllrs. G.Nicholls & E.Atkin plus C.Atkin, V. Hannington, S.Robinson & L.Holland (Town Clerk).
Cllr. T.Silcock & W.Wilson (BDC) to be adhoc advisory members.
Clerk to invite previous service providers to a meeting.

18/158 To consider quotes for replacing cctv camera at depot

Quotes obtained were considered & Cllr. J.Robinson was awarded contract to upgrade depot cctv & provide maintenance contract in line with quotes provided.

**18/159 To consider hosting of website & additional email addresses for Councillors
Clerk recommended a working group should be set up to view potential websites.
Working group membership to be Cllrs. M.Phillips, K.Phillips, E.Atkin & J.Robinson.**

18/160 To consider lighting for the main car park.

Clerk to contact Western Power with a view to them providing power for a light in the car park.
Cllr. J.Robinson to investigate solar power street lights.
Report was made that young people were jumping on/over cars etc. This was a Police matter & should be reported at the time.

18/161 To consider events to mark end of WW1 including possible grant available.

Cllr. Atkin confirmed meetings held with Primary School who will host the afternoon tea. TTC will provide a buffet for 50 adults plus 80 children approx. War time songs will be sung.
Cllr. G.Nicholls confirmed the seat would be delivered 8th October 2018 to depot. New seat to be installed outside Sally Mitchells & current one to be placed on Ashvale.
Cllr. M.Richards presented photo of silhouette of infantry man which was work in progress.
Poppies for slc's- 15 had been obtained along with names of those who had died from Tuxford.

**18/162 To consider BDC Localised Council Tax Support scheme 2019/20
Consultation**

Councillors discussed completion of online questionnaire.

Continued.....

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Continued.....

18/163 Trees on boundary of Gilbert Avenue Playing Field - complaint

Clerk reported receipt of a complaint re overgrown trees on above boundary. 3 quotes had been requested. Approved Clerk to accept lowest quote after checking if trees have TPO's attached to them.

18/164 To receive items for information and future agenda items:

- Generic complaint re fair in Tuxford ie. no specific incidents. Councillors were unaware of any incidents/crime but enquiries would be made with the Police. Councillors would monitor the situation but also pointed out that the fair contribute to the Christmas Fair with services they provide & also site income. Fair personnel also assisted paramedics with the unfortunate accident with a young boy.
- Local business requested access to lock up for some visitors at a weekend. Arrangements had been made for Vice Chair to open up the facility.
- MP Robert Jenrick – Cyber Safer scam event 19th October 2018 from 17:30 – 19:00 at Newark & Sherwood District Council Offices. Police, Trading Standards, Barclays & Pension Services to be in attendance.
- Accident involving a young boy & a moped being used to spin the roundabout too fast at VH site play area noted.
- Information received from Rural Conference 10th September 2018. Items for future agenda

18/165 Date Of Next Meeting – 18TH October 2018

Meeting finished 9.07pm

CHAIRMAN'S SIGNATURE

DATE.....

INVOICES FOR APPROVAL 20th September 2018					APPENDIX 'A'	
FIRM	INVOICE NO.	DETAILS	NET	VAT	GROSS	CHEQUE NO.
Mine of Information		50% of Sept. Fair Income	125.00		125.00	electronic
Key Building Supplies	14012	dowl, safety glasses, etc.	64.51	12.90	77.41	electronic
Starboard Systems Ltd.	145	Scribe Accountancy package	385.00	77.00	462.00	electronic
Lights 4 Fun	1337094	icicle lights	505.00	101.00	606.00	CARD
					0.00	electronic
		TOTAL	1079.51	190.90	1270.41	
DD						
FIRM		DETAILS			GROSS	
e-on	H1641E0C67	Depot electricity	56.67	2.83	59.50	DD
e-on	H1628EE6FF	Eldon Street - electricity	59.45	2.97	62.42	DD
BT	M075GI	Office phone & broadband	52.60	10.52	63.12	DD
					0.00	DD
					0.00	DD
						DD
						DD
						DD
			168.72	16.32	185.04	
AUTHORISED BY:						

MEETING TO CONSIDER REVIEWING THE NHP

12TH SEPTEMBER 2018 11am at Crusty Cob

IN ATTENDANCE	ORGANISATION
V.Hannington	PUBLIC
Cllr. E.Atkin	TTC
C. Atkin	Public
Cllr. G.Nicholls	TTC
S.Robinson	Public - Ex NHP Chairperson
Cllr. T.Silcock	TTC
W.Wilson	BDC – Planning Officer
L.Holland	Tuxford Town Clerk

1.	Apologies – Cllr. J.Moorhouse	
2.	GN invited WW to address the meeting. WW confirmed that a NHP is a live document and thus is always ongoing therefore should be updated. Therefore the existing NHP should be revisited & the TPA included in the consultations. At present it cannot be taken into account due to no evidence of consultation on the document.	
3.	It should be seen as being linked to the National Planning Framework. Previously there was a 4% allocation of new houses along the tier TTC is in but now each place will receive an allocation based on exact number of houses which should be built in their area.	
4.	By undertaking the review residents would be able to stipulate size of houses, bedrooms, etc. & where they should be built. Currently the TPA cannot be taken into account therefore building could take place anywhere within the Parish.	
5.	Can apply for grant funding	
6.	Can allocate OUTLYING as well	
7.	Concerns over current infrastructure being inadequate to cope with any new build. Ie. sewer, schools, health provision, emergency services etc.	
8.	Consensus of group was to re form & S.Robinson suggested would be happy to be Chair providing other support was given.	
9.	WW would try to provide copies of other relevant Parishes NHP to assist	
10.	Clerk would try to contact previous service providers who assisted with current NHP	
11.	Councillors confirmed meeting would be reported to Full Council	
12.	Meeting ended 12:24	