

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 21<sup>st</sup> JUNE 2018 AT THE  
BEECHES COMMUNITY CENTRE, BIRCH COURT, TUXFORD COMMENCING 7.00 PM**

**PRESENT:** Cllrs . E. Taylor, E.Bett, T. Silcock, J. Moorhouse, J.Robinson, G. Nicholls, E.Atkin, K.Phillips and M. Phillips, & BDC Cllr. K. Isard

**IN ATTENDANCE:** Lynn Holland ( Town Clerk)

**18/096 Apologies for absence**

Apologies received from Cllr. M.Richards . These were accepted and approved.

**18/097 Declarations of Interest**

Cllr. M. Phillips re agenda item 11 – website & hosting

Cllr. J. Robinson left meeting at 7.57pm after declaring an interest.

**18/098 To approve & sign the minutes of the meeting held 17<sup>TH</sup> May 2018 (Folio ref. 2018/042-047)**

The minutes of the meeting held 17<sup>th</sup> May 2018 were approved & signed.

**18/099 Matters arising**

01 Clerk confirmed Awards For All grant application re Clark Lane had been unsuccessful. After a brief discussion 2 Cllrs. Confirmed they would do a consultation at the Primary School in June.

02 2 further quotes for cctv cameras for depot had been requested.

**18/100 To note update from BDC on Casual Vacancy**

**BDC had confirmed TTC could co-opt a member as an election had not been requested following R.Binnig resignation.**

**18/101 To receive, accept and resolve to approve any recommendations contained within the minutes from the following meeting:**

01 Planning Committee 7<sup>th</sup> June 2018. **Approved all decisions.**

02 Finance & Services Committee 7<sup>th</sup> June 2018 - **Resolved to approve all recommendations contained within the minutes including the following :**

- **Invoices for payment £2,437.66 + DD's £5318.90; along with the year to date budget monitoring income & expenditure figures and the balance.**
- **Terms of reference approved.**

**Clerk gave following updates:**

- 3 quotes had been obtained for new leaf blower due to fact existing one was irreparable. **Approved purchase from local supplier not internet.**
- Mini digger had been obtained.
- Feedback requested from NCC re unsuccessfully LIS application.

03 Personnel Committee 7<sup>th</sup> June 2018 plus working group held 14<sup>th</sup> June 2018

- **Approved terms of reference.**
- **Private & Confidential matters recorded under P & C notes.**

Continued.....

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Continued.....

**18/102 District Councillor report.**

BDC Councillor K.Isard reported the following:

- He had been unable to identify funding for CCTV. Clerk to check if any funds available from BDC.
- Neighbouring District were pushing for 2 new villages not 1 as previously thought.
- He had attended a positive meeting with the Police & they were looking to carry on the previous good working relationship with the new Beat Officer.

**18/103 Questions** from members of the public.

Nothing to report.

**18/104 Finance**

**01 To approve invoices for payment**

Payments on the report attached at Appendix 'A' were approved to the value of £650.55; Clerk answered questions from Councillors.

**Approved.**

**02 Budget monitoring - as reported to Finance & Services Committee 7<sup>th</sup> June 2018.**

**18/105 Planning Matters. To consider –Planning Applications**

Planning Ref.	Address	Details	TTC decision
18/00224/FUL	Land adj. Hope Cottage, Blenheim Ave., Tuxford	Erect 1 dwelling	Support

**01 To note Planning Decisions received from BDC - nothing to report.**

**18/106 To approve inclusion of Disciplinary Policy when reviewing Council Policies at future meetings.** Defer to Personnel including a Whistleblower Policy & Staff Handbook.

**18/107 To consider hosting of website & additional email addresses for Councillors**

IT Professional had recommended consolidation of emails/website along with hosting of same should be under one provider to include full backup otherwise Council is at risk. **Approved 3 quotes to be obtained to reflect above.**

**18/108 To consider lighting for the main car park.**

Clerk confirmed a quote had been received for £7891 re solar lights for main car park. Other quotes to be sourced.

Continued.....

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Continued.....

**18/109 To consider events to mark end of WW1 including possible grant available.**

Chairman confirmed it was not possible for company to change dates on proposed seat. Suggested could possibly have 2 seats showing dates for both WW1 & WW2  
Cllr. Silcock to enquire with a colleague re making a seat with dates required.  
Cllr. Silcock gave a brief account of how a projection could work on front of white building in Town centre. GOBO's would be required (similar to a slide to go in front of a projector which would have to be changed daily). Estimate of project would be initially £300-400 but including GOBO's between £500-600. A dry run could be undertaken in summer to determine best position to site the projector. (suggested from Church location). VIA EM would have to be contacted from highways point of view.

**Agreed Cllr. T.Silcock to arrange a dry run.**

Tea dance – Invite veterans if known. Cllr. Atkin to meet with Primary School.  
Grant funding from Richard Walker, Richard Ballard, & McDonalds to be sourced.

**18/110 To receive reports from Working Groups: (if any)**

- 01 Traffic & Highways – nothing to report. Clerk to chase response from VIA EM re cars approaching A1 wrong way along Newark Road plus shrubbers overhanding 30mph sign.
- 02 Community Facility – nothing to report
- 03 Christmas Fair – refer to notes on meeting held 14<sup>th</sup> June 2018 Appendix 'B'

**18/111 To receive items for information and future agenda items:**

- Letter from individual requesting grant aid. Clerk confirmed that Town Councils cannot fund individuals.
- Clerk had notified insurance company of a potential vehicle claim.
- BDC confirmed revised name for 38 Eldon Street "The Old Forge" approved.
- NCC confirmed lights on Newcastle Street had been logged for repair but could not give a time frame.

Items for future agenda

- Read Building – possible future use.

**18/112 Date Of Next Meeting -19<sup>TH</sup> July 2018**

Meeting finished 9.05pm

**CHAIRMAN'S SIGNATURE .....**

**DATE.....**

INVOICES FOR APPROVAL 21st June 2018			APPENDIX ' A'			
FIRM	INVOICE NO.	DETAILS	NET	VAT	GROSS	CHEQUE NO.
Hutchinson Eng. Servs. Ltd	SIN036912	Fuel	42.02	8.40	50.42	electronic
EON	11623466160	8 Eldon Street	49.24	2.46	51.70	electronic
Key Building Supplies Ltd	13668	screws & belt	22.15	4.43	26.58	electronic
M.Pottinger	PlumbFix receipt	Timba Gold/silver Hex packs	49.98		49.98	electronic
Egmanton Plant Hire Ltd	9692	mini digger	55.00	11.00	66.00	electronic
Hortifeeds	SIN045445	Hortimix Extra	55.00	11.00	66.00	electronic
VIKING	474162	Toner /paper/stamps	230.75	32.75	263.50	electronic
VIKING	470002	Toner	63.64	12.73	76.37	electronic
		<b>TOTAL</b>	<b>567.78</b>	<b>82.77</b>	<b>650.55</b>	
<b>DD</b>						
FIRM	DETAILS				GROSS	
					0.00	
					0.00	
					0.00	
					0.00	
			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
AUTHORISED BY:						

## NOTES CHRISTMAS FAIR WORKING GROUP

<b>Date/time of meeting</b>	<b>14<sup>TH</sup> JUNE 2018 7pm</b>
<b>Nature of meeting</b>	<b>To discuss Christmas Fair 2<sup>nd</sup> December 2018</b>
<b>Attendees</b>	<b>GN, EA, JM,</b>
<b>Apologies</b>	<b>None</b>

<b>1.</b>	<b>Clerk presented action plan to date. Clerk would submit road closure for Newcastle Street.</b>	<b>LH</b>
<b>2.</b>	<b>Entertainment – EA to contact Louise at Primary School re children taking part.</b>	<b>EA</b>
<b>3.</b>	<b>Invite businesses to get involved – JM to deal with Retford Times</b>	<b>JM</b>
<b>4.</b>	<b>Invite Claire to get involved.</b>	<b>JM</b>
<b>5.</b>	<b>Santa's Grotto – suggested Sally Mitchell be approached with a view to assisting.</b>	<b>LH</b>
<b>6.</b>	<b>Fire Engine – not to be at end of Newcastle Street or near stage area as it drowns out sound of entertainment.</b>	<b>LH/MP</b>
<b>7.</b>	<b>Stalls for entertainment near to Christmas Tree around seat in situ.</b>	<b>MP</b>
<b>8.</b>	<b>Workingmen's Club - Santa's workshop ?</b>	<b>JM</b>
<b>9.</b>	<b>GN to pay for stall for First Responder</b>	<b>GN</b>
<b>10.</b>	<b>Ask Church if they could provide lights in Church Yard -</b>	<b>LH</b>
<b>11.</b>	<b>Extra lights as far as lock up on Newcastle Street</b>	<b>MP</b>