

**Minutes of the Full Council Meeting held on Thursday, 21 March 2019 at The Beeches,
Birch Court, Tuxford, commencing 7.00pm**

Present:

Cllrs G Nicholls (in the Chair), E Atkins, E Bett, J Moorhouse, K Phillips, M Phillips, D Preece, M Richards and E Taylor

In Attendance:

Ms Clare Fox (Town Clerk) Cllr K Isard (BDC), Mr M Pottinger (TC Handyman) and 3 members of the public

FC183/19 Apologies for Absence

Apologies were received from Cllr J Robinson (Work Commitments - via Cllr EA) and Cllr T Silcock (Work Commitments – via email)

Council approved the above apologies.

FC184/19 Declarations of Interest

Cllr EA declared an interest in item 10.1 (PP-07391181).

FC185/19 Minutes of the Previous meeting held on 21 Feb 2019 (folio ref 2018/123-132)

Minutes were approved as a correct record and signed.

FC186/19 Matters Arising from those minutes

None noted.

FC187/19 Action Update from 21 February 2019 meeting

(see Appendix A)

FC188/19 District Councillor and Council Councillor Reports

1. District Council
Cllr Isard stated that there was none.
2. County Council
Cllr J Ogle was not in attendance

FC189/19 To receive, accept and resolve to approve any recommendations contained within the minutes of the following meeting: None noted.

The meeting was adjourned to allow comments from members of the public

One member of the public asked about the condition of the bollards on Ashvale Road. They were advised to contact Nottinghamshire County Council Highways Department as the bollards are located on a minor road.

The meeting reconvened.

FC190/19 Finance

1. To approve invoices for payment as per the attached list (Appendix B)
Invoices totalling £1568.93 and Income totalling £24.00 were approved. It was agreed by all Councillors to write off £40.00 in total , made up of four £10.00 payments received in December 2018 Christmas Market Stall hire costs.
2. To consider purchase of a Santa Claus Costume for the 2019.20 Christmas Market
All approved for Town Clerk to purchase outfit costing £56.08 (inc P&P)
ACTION: Town Clerk to purchase costume.
3. To consider CiLCA training for Town Clerk
All approved for Town Clerk to attend training. 4 days of training commencing in June 19.

FC191/19 Town Maintenance and Equipment

1. To consider the purchase of a Welder for Operational Staff
Noted that this is not an option as none of the operational staff are qualified.
2. To consider the purchase of a new office Printer/Scanner
All approved for Town Clerk to purchase Printer/Scanner (quotes were presented)
ACTION: Town Clerk to purchase printer/scanner.
3. To consider the purchase of a digital voice recorder for minute taking
Vote was taken 8:1 in favour. With 2 councillors absent it was approved to purchase a voice recorder on a majority vote.
ACTION: Town Clerk to purchase voice recorder.

FC192/19 Planning Matters

1. To consider planning application – 19/00205/FUL – Planning Portal Ref: PP-07543471
To was agreed to OBJECT to this planning application for the following reasons:
 - a. Lack of information
 - b. No affordable housing
 - c. Access road is opposite the junction to East Markham
 - d. Will obscure the visual aspect of the Windmill.**ACTION:** Town Clerk to send objection to Bassetlaw District Council
To consider planning application – 19/00263/FUL – Planning Portal Ref: PP-07658427
 To was agreed to SUPPORT this planning application
To consider planning application – 19/00028/FUL – Planning Portal Ref: PP-07391181

Cllr EA was removed from the vote due to her declaration of interest. 8 Councillors agreed to SUPPORT this planning application.

2018/139

FC193/19 To update on Sovereign – Clark Lane Play Equipment Damage

Town Clerk advised that she had been in correspondence with Sovereign who confirmed that the play area was visited by an inspector in January 2019. It was reported that the rot on all 10 posts was due to operational staff strimming around the bottom of the posts.

Page 3 of the Operation and Maintenance Manual (copy was given at the time of the quote and when the equipment was installed) states in the warranty exclusion 6.5 - warranty shall be invalidated when the timber is cut in to by a strimmer. It will cost £3023.25 to replace the posts.

ACTION: Handyman to cut 4" off the top of the posts and treat them.

FC194/19 To consider revision of Financial Regulations

Agreed to move this item to the next Finance and Services Meeting

ACTION: On agenda for the Finance and Services Meeting 4 April 2019.

FC195/19 To consider funding a defibrillator at The Beeches Community Centre, Birch Court.

All agreed that due to the location of the community centre and the proximity of the Fire Station who have a Defibrillator that there is not the requirement to fund another defibrillator at this location.

FC196/19 To review the current position regarding a new Tuxford Town Council Website

Cllr M Phillips presented information he had put together for a new website. It was asked of all councillors to review his recommendations and put forward their own suggestions, if they had any.

All agreed for the Town Clerk to have training on the current website to keep it up to date in the interim, at £10 per hour.

ACTION: Town Clerk to contact local contractor to provide some interim training on the current website. All councillors were asked to come forward at the next meeting with any further suggestions for a new website.

FC197/19 To receive an update on quotes regarding the improvements to entrance signs to the town.

See Appendix B for the update.

FC198/19 To consider quotes received for the Annual Summer Floral Displays.

All agreed to accept quote of £1762.00 from Mr M Pottinger.

ACTION: Town Clerk to write to Mr M Pottinger to confirm acceptance of quote.

FC199/19 To receive items for information and future agenda items

Town Clerk advised an email had been received asking if we wished to renew the contract for our domain name and email support for a further year at £187.50 plus VAT. All agreed to accept renewal price.

ACTION: Town Clerk to accept domain renewal quote.

Town Clerk advised she had received correspondence via a local funeral director requesting a pre-paid plot in the green cemetery. This is not something that is offered in the cemetery. Vote 7:2 reject the request.

ACTION: Town Clerk to write to Funeral Director with decision.

Town Clerk advised that she had received correspondence from a resident requesting permission to erect a seat in the cemetery.

ACTION: Town Clerk to contact resident to ask for further information before approval can be granted.

Cllr EB advised that the hedge on Lincoln Road immediately under the bridge needs pruning back as it is obstructing the road sign.

ACTION: Town Clerk to contact Notts CC to request the hedgerow is pruned back.

Cllr MP asked for the Town Clerk to contact Bassetlaw District Council (BDC) again regarding the dangerous structure on Haynes Close and the fallen debris on the adjoining footpath.

Town Clerk advised that she had been in contact with BDC three times but will contact them again.

ACTION: Town Clerk to follow up calls made regarding this.

Cllr JM asked for someone from Notts CC Highways Department to attend a future Full Council meeting.

ACTION: Town Clerk to contact Joanne Horton to request her attendance.

FC2002/19 Date of next meeting: 18 April 2019

The meeting rose at 9.14 pm.

CHAIRMAN'S SIGNATURE:

DATE:

Appendix C

SUMMARY OF ACTIONS		
FC Point C/F from Previous Meeting (in RED)	action	By Whom
FC170/19	Contact Paddy Tipping PA to request his attendance at a future meeting and advise local parishes	Town Clerk
FC174/19	Install light on Depot Building to project over Clark Lane and Main town car park. Obtain two quotes from Electrician and an update from the Head of Tuxford Primary Academy	Cllr E Atkins
FC175/19	Commemoration of the RAF. Update whether plans for a Lancaster Bomber have been received.	Cllr G Nicholls
FC177/19	Contact NCC to confirm ownership of land RHS before ex Village Hall site	Town Clerk
FC179/19	Enquire with Notts CC regarding Tour of Britain plaque will be received. Update required from Cllr Cutts.	Town Clerk
FC180/19	May Day Event. Obtain quotes for Catering of a May Day Event and contact Lady Whites Charity to enquire whether they would be willing to make a donation.	Cllr E Atkins and Town Clerk
FC180/19	Visit Tuxford Academy with suggestions received at 21.03.19 meeting	Cllr J Moorhouse
FC181/19	Produce brochure on Cemetery Rules and Regulations	Cllr M Richards
FC190/19	Purchase Santa Claus Costume for Christmas Market	Town Clerk
FC191/19	Purchase Printer/Scanner and Voice Recorder	Town Clerk
FC192/19	Send Objection to Planning Application 19/00205/FUL	Town Clerk
FC193/19	Clark Lane Play Equipment Repair	M Pottinger
FC196/19	Contact Contractor for Interim Training on the current Tuxford Town Council Website	Town Clerk
FC198/19	Confirm Acceptance of Quote for the Summer Floral Displays	Town Clerk
FC199/19	Contact NCC to request hedgerow is cut back on Lincoln Road	Town Clerk
FC199/19	Contact Bassetlaw District Council regarding unsafe site – Haynes Close	Town Clerk
FC199/19	Contact Notts CC Highways – Joanne Horton to request her attendance to a future meeting	Town Clerk
FC199/19	Contact Funeral Director with decision re: Pre-paid plots	Town Clerk
FC199/19	Write letter to resident regarding seating in the Cemetery	Town Clerk

CHAIRMAN'S SIGNATURE:

DATE:

