

Minutes of the Full Council Meeting

**held on Thursday, 25 July 2019 at The Beeches, Birch Court, Tuxford,
commencing 7.15pm**

PRESENT: Cllrs E Cupit-Atkin, G Nicholls, G Frost, V Hannington, J Moorhouse, K Phillips, M Phillips, D Preece, M Richards, T Silcock and E Taylor

IN ATTENDANCE: Clare Fox (Town Clerk), Cllr K Isard (BDC) and 1 member of the public

FC048/19 Apologies for Absence

Cllr E Bett (absent with no apologies received)

RESOLVED - Accepted and approved.

FC049/19 Declarations of Interest

There were no declarations of interest.

**FC050/19 To approve and sign the minutes of the meeting held 20 June 2019
(Folio ref. 2019/067-069)**

The minutes of the meeting held 20 June 2019 were approved and signed.

FC051/19 Matters Arising

There were no reported matters arising.

FC052/19 – Action Update from Previous Meeting – Appendix A

FC012/19: Lease – Gilbert Avenue Playing Fields. Town Clerk to re-send correspondence to Cllr K Isard to action.

UPDATE: Cllr K Isard informed members that he did not have an update to give Council and could not recommend who the Clerk needed to contact at Bassetlaw District Council to seek a resolution.

ACTION: Clerk to contact Bassetlaw District Council to chase this. Clerk informed members that its been 5 months since she made her initial enquiry on the 26/02/2019

FC028/19: Replacement Leaf Blower. To Check with Tuxford Lawnmowers to Obtain Quotes.

UPDATE: Cllr E Cupit-Atkin informed members that she had contacted Tuxford Lawnmowers to obtain an up-to-date quote but to date had not received one.

Continued.....

ACTION: Cllr E Cupit-Atkin to contact Tuxford Lawnmowers again to chase up the like-for-like quote.

FC028/19: Obtain Architect drawing and price guide for new Depot build.

UPDATE: Cllr T Silcock has to date not obtained the quote, for which he apologized.

ACTION: Cllr T Silcock to obtain Architect drawing and price guide for new Depot build.

FC053/19 District and County Councillor Reports

7.1 BDC Cllr. Isard reported that Mine of Information (MOI) were in talks with the co-op regarding the sale of part of the land that they own on the ex-Village Hall site. He explained that the co-op is hoping to build a co-op store in the bottom right hand corner of the site.

Cllr GF joined Cllr Isard (Cllr F is on the trust for MOI too). She explained that about 8 years ago the Village Hall Committee merged with MOI and that unfortunately MOI had not had good fortune, courses diminished and resources struggled leaving them in a position where they put the MOI building for sale, together with the land on the ex-village hall.

With the sale of half the land that MOI own on the ex-village hall site the funds will go back to MOI. The money for the Village Hall has all gone, some £110,000 having been absorbed in MOI with costs associated with paying insurance for the land for the past 20 years, having to tidy and clear land, failed planning applications. Cllr Frost expressed hope that the remaining half of their land could be utilised for a village hall, although she felt it would need to be looked at in far more detail.

Cllr MP asked Cllr Isard whether there was a need to sell their land due to financial mismanagement. Adding that if you look on the Charity Commissioner website it shows that there is a 20% overspend every year.

Cllr Isard denied this claim.

It was put to Cllr Isard that the land on the ex-village hall site was gifted to the people of Tuxford. Cllr Isard explained that it was gifted to Tuxford Memorial Hall Trust and it was then signed over to the Village Hall Committee, which is turn merged with MOI, explaining that the Memorial Hall Trust was already in debt before it was signed over.

Cllr ECA asked if they would consider gifting the remaining land to the Town Council to enable the council to seek funding for a village hall. Cllr MP added that he had asked at a previous meeting for the Clerk to look into the possibility of borrowing £450k to build a village hall, as the people of Tuxford would like a village hall.

Cllr MR asked Cllr Isard and Cllr GF to consider gifting the land to Tuxford Town Council.

Cllr Isard advised members that MOI have never considered gifting the land to Tuxford Town Council. Cllr GF added that she would put forward the suggestion to the trust committee and would need to speak with the Charity Commission for further clarification.

Cllr MP put forward a motion to issue a statement out to distance Tuxford Town Council from this decision.

Although Cllr ET seconded this no other councillor supported this decision at this time, although Cllr DP asked for paperwork and further clarification. It was agreed by all that the relationships between MOI and Tuxford Town Council needed to be improved so that there was a better working relationship.

7.2 Cllr J Ogle was not present

FC054/19 To receive, accept and resolve to approve recommendations from the following meetings: Finance and Services Meeting 4 July

This meeting was cancelled.

The meeting was adjourned to allow for questions from the public:

The one member of public asked Cllr Isard where the paperwork was that confirmed you owns the ex-village hall site.

Cllr Isard confirmed that they own the site, with Cllr MR confirming that when the previous chairman (P Downing) was in chair the council obtained legal documents that confirmed this.

The meeting re-convened following this item.

FC055/19 Finance

- 9.1 To approve accounts for payment
Payments on the report attached at Appendix 'B' were approved and signed
Cheques totalling £15,254.16 (although £14,580 was were back to query)
Direct Debits totalling £5,247.56
Debit Card payments totalling £782.73
Income received totalling £80.00

Continued.....

9.2 Bank Account Balance of £87,557.30 was approved

ACTION: Clerk to contact S80 Project (Bassetlaw District Council) to ask for a reduction on the costs due to the length of time it has taken to install the CCTV equipment.

FC056/19 Town Maintenance and Equipment

10.1 Workwear Requirements for Employees

The Clerk informed members that she had obtained three quotes for workwear. It was asked of the clerk to ensure the workwear was screen printed or embroidered with the Council name to identify the employees and to ensure it was fit for purpose and met the correct specifications. The Clerk asked for approval of £668.20, which was accepted and approved.

ACTION: Clerk to purchase workwear

10.2 Purchase Replacement Blower – Update

The model the handymen would have originally liked is Stihl BGA 85 battery blower (with battery and charger) for £379.16 plus VAT.

The Clerk advised that now there are three new members of operational staff that it may be worthwhile to ask them whether they to feel this is the best option with a view to discuss with members again at the next Finance and Services meeting.

ACTION: Clerk to discuss with members of staff and refer to future agenda.

10.3 Chocks, Ratchet Straps and Tarpaulin for the Trailer

The Clerk informed members that the ride on mowers needed to be secured more on the back of the trailer and asked for permission to purchase Chocks for the mower for £6.95 (pair x 2) – this was approved by members.

The Clerk informed council that a Councillor had managed to obtain some disused tarpaulin so that was being provided free of charge (to cover the grass on the back of the trailer when in transit)

Ratchet Straps. There are varying sizes available. Approval of £20 was given, if they come to more than this approval will be required at the next Finance and Services Meeting.

10.4 Additional/Replacement Water Bowser

Cllr GF advised that a relative of hers was willing to sell a replacement (or additional) water bowser for the sum of £30.00 total. Payment was approved.

ACTION: Clerk to make a payment to Cllr GF for this. Continued.....

10.5 Blades (and attachments) to use in conjunction with the current strimmer.

Clerk informed members that one of the operational staff has asked for this attachment to enable them to strim more effectively in deeper hedgerow.

The cost of this piece of equipment would be £37.00. Cllr MR asked to ensure that if this piece of equipment was approved that the operational member of staff using it has the required footwear and leg protection. Clerk advised that all operational staff will be wearing ballistic trousers but also this member of staff also has a pair of chainsaw trousers.

Resolved: Approval given for the Clerk to purchase of this piece of equipment.

ACTION: Clerk to purchase the blade and attachment

FC057/19 Clerk Report – Update on items received.

Please see the attached Clerk report, with confirmed notes from this meeting marked in blue – Appendix C.

FC058/19 Update on Christmas Market 2019

Clerk advised that we had received a quote for a sub-contractor to carry out the installation and removal of the Christmas lights this.

ACTION: Clerk to obtain further quotations to enable Councillors to compare.

Clerk asked whether we could consider where to house Father Christmas this year, Cllr TS advised that he would speak with Crusty Cob, as they have a spare room.

ACTION: Cllr TS to speak with the owner of Crusty Cob.

Clerk asked whether consideration could be given as to where the reindeer would be sited this year, it was suggested that the back of Sally Mitchell's museum, the same as the previous year.

ACTION: Clerk to contact Sally Mitchell to explore this option.

Clerk asked whether consideration could be given as to the rental costs for Christmas Fair stalls. Previously it has been a charge of £10.00 per stall with a £20.00 refundable deposit. It was agreed this year to increase the fee to £15.00 per stall, payable when booking and no refundable deposit. If the stall holder does not turn up for the event there will be no refund of money.

Clerk asked whether consideration could be given regarding the amount of tombolo's, in previous years it had been noted that there were a lot of stalls with them. It was agreed to limit it this year to 6 maximum, all allocated to Charities based on a first come first served basis.

Continued.....

ACTION: Clerk to record this decision on the council website and include it on the booking form.

FC059/19 Funding Approval – LIS Update

Clerk advised members that approval had been granted on the funding application that was submitted in March 2019 for the following:

- 2 x Benches (Gilbert Avenue Playing Fields, Gilbert Avenue)
- 1 x Wall Mounted REPLACEMENT Noticeboard (Eldon Street)
- 1 x Post Mounted Notice Board (Gilbert Avenue Playing Fields, Gilbert Avenue)
- 1 x Post Mounted Notice Board (corner of Lincoln Road/Ashvale Road)

The funding available is to match fund. Total cost of the works is £6326.00. Funding of £3163.10 is available from LIS.

Resolved: To refer to future Finance and Services Meeting (5 September 2019)

FC060/19 Update on Clark Lane Lighting

Cllr ECA advised that although she has continued to email E-ON it had been without a response. She had been speaking with other parishes that have a similar problem with their play areas and was informed that it could be detrimental to install lighting, as it encourages people more as the area is lit up constantly.

It was agreed that further consideration is required as to the impact of neighboring properties and to Clark Lane play area in general before approval is granted.

RESOLVED: to discuss this further at a later date.

FC061/19 Discuss Cemetery Policy

Cllr MP requested this item on the agenda but asked for it to be deferred as the time was getting late and there are more pressing issues on the agenda to discuss.

FC062/19 Private and Confidential Matter (public will be asked to leave)

This will be recorded in a private and confidential minute for Councillors only.

FC063/19 To receive items for information and future agenda items:

Cllr JM asked for Bassetlaw Youth Council to be included on the next Full Council meeting.

ACTION: To refer to Full Council meeting on 15 August 2019.

Meeting Closed at 9.50pm

CHAIRMAN'S SIGNATURE.....

DATE.....

Appendix D

SUMMARY OF ACTIONS		
FC Point C/F from Previous Meeting (in RED)	Action	By Whom
FC012/19	Lease – Gilbert Avenue Playing Fields. To Chase BDC for an answer	Town Clerk
FC028/19	Replacement Leaf Blower. To check with Tuxford Lawnmowers to obtain quotes	Cllr E Cupit-Atkin
FC028/19	Obtain Architect drawing and price guide for new Depot build	Cllr T Silcock
FC055/19	Finance – Query S80 Invoice and ask for a refund	Town Clerk
FC058/19 (a)	Christmas Market – to obtain further quotes re lighting installation	Town Clerk
FC058/19 (b)	Christmas Market – to source venue for Santa (to contact Crusty Cob)	Cllr T Silcock
FC058/19 (c)	Christmas Market – to source venue for the Reindeer (to contact Sally Mitchell)	Town Clerk
FC058/19 (d)	To update booking form and website of maximum Tombola's	Town Clerk
5 (P&C)	To check whether the vehicle requires a tachograph	Cllr E Cupit-Atkin

CHAIRMAN'S SIGNATURE:

DATE: