

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

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To: All Tuxford Town Councillors

27 January 2022

Dear Councillor,

You are hereby summoned to attend **the Finance and Services Committee Meeting of Tuxford Town Council** to be held **The Beeches Community Centre at 4:30pm on Thursday 03 February 2022**. The agenda is attached.

Yours sincerely,

Clare Fox

Mrs Clare Fox

Clerk to the Council

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**Finance and Services Committee Meeting of Tuxford Town Council
to be held at The Beeches Community Centre, Birch Court, Tuxford at 4:30pm
on Thursday 03 February 2022**

Agenda

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of the previous meeting held on 06 January 2022** (folio ref 2021/125-128)

The meeting will adjourn to allow for questions from the public, then re-convene for the following items

4. Finance

- 4.1 To approve invoices for payment as per Appendix A – to be presented at Council
- 4.2 Bank Reconciliation/Budget Variation – Appendix B
- 4.3 To discuss appointment of Internal Auditor for Year End 2021.22
- 4.4 Zoom Renewal – update (offered 30% discount when cancelled on 21/01/2022)
- 4.5 First Aid at Work Training (Basic Training and Refresher)
- 4.6 Disabled Parking Bay

5. Town Maintenance and Equipment

- 5.1 Electrical Sockets – Depot (need to comply with RCD or RCBO -currently all non-compliant plastic)
- 5.2 Request for additional equipment – cordless Sander (from SM Annual Appraisal)
- 5.3 Servicing of smaller mowers and Etesia
- 5.4 Replacement Trailer – update
- 5.5 Request for a replacement bench – Ashvale Road

6. Planters (Barrels)

7. Car Park Signage – Newark Road (Cllr SR) and potential abandoned foreign car

8. To receive items for information and future agenda items

9. Date of next meeting: 03 March 2022