

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

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To: All Tuxford Town Councillors

24 February 2022

Dear Councillor,

You are hereby summoned to attend **the Finance and Services Committee Meeting of Tuxford Town Council** to be held **The Beeches Community Centre at 4:30pm on Thursday 03 March 2022**. The agenda is attached.

Yours sincerely,

*Clare Fox*

**Mrs Clare Fox**

**Clerk to the Council**

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**Finance and Services Committee Meeting of Tuxford Town Council  
to be held at The Beeches Community Centre, Birch Court, Tuxford at 4:30pm  
on Thursday 03 March 2022**

## **Agenda**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of the previous meeting held on 03 February 2022** (folio ref 2021/146-149)

*The meeting will adjourn to allow for questions from the public, then re-convene for the following items*

**4. Finance**

- 4.1 To approve invoices for payment as per Appendix A – to be presented at Council
- 4.2 Bank Reconciliation/Budget Variation – Appendix B
- 4.3 To discuss Internal Auditor Interim Report for Year End 2021.22
- 4.4 First Aid at Work Training (Basic Training and Refresher)
- 4.5 Chainsaw Training
- 4.6 Disabled Parking Bay - Update

**5. Town Maintenance and Equipment**

- 5.1 Barrels – Update

**6. Summer and Winter Floral Displays**

**7. Finance and Services Committee Frequency**

**8. To receive items for information and future agenda items**

**9. Date of next meeting: 07 April 2022** (to be confirmed)