

**Minutes of the Finance and Services Committee Meeting**

**held THE BEECHES COMMUNITY CENTRE, Birch Court, Tuxford on Thursday  
06 October 2022, commencing 4:35pm**

**PRESENT:** Cllrs G Frost (Chair), J Moorhouse, S Outram and M Richards

**IN ATTENDANCE:** Clerk

**FS012 Apologies for Absence**

Cllr's S Richardson, K Rutherford and R Walker

**RESOLVED:** Reasons for apologies were given and accepted.

**FS013 Declarations of Interest**

There were no declarations of Interest

**FS014 Minutes of the previous meeting held on 14 July 2022** (folio reference:  
2022/040-045)

**RESOLVED:** Proposed by Cllr MR, seconded by Cllr GF, that the minutes of the meeting held above, having been circulated prior to the meeting, were taken as read, approved, and signed by the chairman as an accurate record. All in favour

*The meeting was not adjourned as there were no members of the public present*

**FS015 Finance**

All following paperwork was sent electronically to all members prior to the meeting and paper copies were given to the Chair to authorise in the presence of members and any public present.

*To approve invoices for payment*

Payments on the report attached at Appendix 'A' were approved and signed  
Bank Transfers totalling £1,438.19  
Direct Debits totalling £222.49  
Debit Card payments totalling £395.82  
Cheque payments totalling £0.00  
Income received totalling **£451.45**

**RESOLVED:** Cllr GF advised she had checked through the above and agreed with the totals. Proposed by Cllr JM, seconded by Cllr MR, all members approved. Chair authorised.

Bank Account Balance of £110,367.62 was approved and Chair authorised

*Bank Reconciliation/Budget Variation*

Bank Account Balance at 05.10.2022 of £110,367.62 Co-op Bank,  
£37,161.75 Hampshire Trust Bank and £100.00 Petty Cash float.

Clerk gave all members an up-to-date report on the expenditure, receipts, variances up to and including 05 October 2022, which was sent in advance of the meeting.

**RESOLVED:** Cllr GF advised she had checked through the above and agreed with the totals. Proposed by Cllr JM seconded by Cllr GF, all members approved. Chair authorised.

*Precept 2023.24 – First Phase*

Clerk gave all members a draft version of the 2023.24 precept, showing actual expenditure for 2020.21 and 2021.22 and actual expenditure to-date, with predicted year end expenditure for 2022.23 and forecast expenditure for 2023.24. She asked Councillors to consider the report.

Clerk advised that the council need to consider starting to set aside funds for vehicle and machinery procurement to prevent the town council having to utilise the reserve funds. She asked the councillors to consider this.

Cllr JM stated that she would like to see the town council do an annual event.

**ACTION:** It was agreed by all councillors to look to increase the precept by 1.5% and discuss in further detail at the Full Council meeting on 20 October 2022. It will require looking to reduce capital spend due to the inflation costs on services. Clerk to amend draft Precept and add to Full Council agenda (including suggestion for annual event)

**FS016 Town Maintenance and Equipment**

*Replacement Mower – Mulching – Cllr SR*

Cllr SR was not in attendance. Cllrs in attendance felt that at this time a mulching mower is not something they wish to explore.

**FS017 Allotments**

*Allotment Rent for 2023.24*

Clerk proposed a 3.5% allotment rent to cover the increased costs of the water.

**RESOLVED:** Proposed by Cllr GF, seconded by Cllr MR, all in favour of this price increase to the allotment rent.

*Land at the top of the allotment site*

Clerk informed members that she had met with a few allotment tenants regarding the unused land at the top of the allotments.

Tenants would like to be able to use this area for composting and burning.

Clerk advised that the allotment tenants stated that they would clear this area and the burning would be at a controlled time. The allotment tenants agreed to clear the land, at their own expense and will alter the fencing to gain access, again at their own expense.

Clerk asked the members whether there is anything they would like the area used for and they stated that they are happy for it to be used as a composting and burning area.

**RESOLVED:** Proposed by Cllr JM, seconded by Cllr GF, all in favour to allow the allotment tenants to utilise this area. It was agreed that this will be monitored and if it is not looked after then the council have the right to take back this area.

**FS018 To receive items for information and future agenda items**

Clerk advised that the application to register the Old Grammar School as an Asset of Community Value had been approved on the 04 October 2022.

**ACTION:** Clerk to send the confirmation to all councillors.

**FS020 Date of Next Meeting:** 11 January 2023

The Chairman thanked Councillors for their contributions to the meeting.

There being no further business the meeting closed at 5:43pm.

CHAIRMAN'S SIGNATURE.....

DATE.....