

**MINUTES OF THE FINANCE AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 2nd
AUGUST 2018 AT THE BEECHES, BIRCH COURT, TUXFORD COMMENCING 7.15 PM
PRESENT: Cllrs . J. Moorhouse, J.Robinson, Richards, G.Nicholls, M.Phillips, T. Silcock**

IN ATTENDANCE: Lynn Holland (Town Clerk)

FS075 Apologies for Absence

Apologies for absence from Cllr. Bett, E.Taylor, & E.Atkin were accepted and approved.

FS076 Declarations of Interest

Cllr. J.Robinson re CCTV at depot.

FS077 Minutes of the last meeting

Minutes of the meeting held on 12th July 2018 were accepted as a correct record and signed.

FS078 Matters Arising from the minutes

01 Replacement CCTV cameras for Depot – Cllr. J.Robinson to provide a report for August 2018 Full Council meeting.

FS079 Finance

01 Invoices for payment

Invoices as per Appendix A total £222.03 + DD's £ 5992.78 were approved.

Recommend approval.

02 Budget monitoring presented.

YTD payments £34,387.60 & Income £58,083.79

Balance as at 31st July 2018 £124,178.53

Recommend approval.

FS080 Town maintenance and equipment

01 Councillor reported streets swept by NCC 4 times per year and last time was June. Councillors felt Town Centre required cleaning again.

02 Marnham Road – overhanging trees towards school on left hand side.

FS081 To consider issues in relation to Play Areas

01 Update re Clark Lane Play Area questionnaire. Clerk confirmed the questionnaires had been completed & was also available on website. Refer to Appendix 'B'. Local business had confirmed a donation of £3,000 on completion of the Play Area.

FS082 To note feedback re NCC LIS grant application unsuccessful.

NCC had provided feedback along following lines:

No quantitative data or consultation results from wider community.

CCTV in past proved limited effectiveness in terms of usage & area covered.

No information on how project will be monitored & evaluated.

Insufficient funding confirmed & no mention of continued running cost, monitoring/upgrade/replacement.

Councillors agreed to resubmit application for next year.

Continued.....

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Continued

FS083 To consider provision of lighting over town centre car park.

Clerk confirmed enquiry made with Primary Academy response awaited.

Cllr. Robinson expressed concerns over line of sight if light was erected on school wall as it was obscured by trees. Agreed Councillors to visit car park & view sight from car park perspective.

FS084 To consider events to mark end of WWI.

Unfortunately Cllr. Silcock reported that the use of a projector to project silhouettes on to Mitchells building had been investigated as a more powerful projector and lens would be required which meant costings would be in thousands. Enquiries re adding dates to the bench identified had proved positive.

Recommendation - To purchase bench identified at a cost of £884 + delivery from reserves & approval of budget for same plus other events.

Cllr. M.Richards to chase the silhouettes.

Suggestion to ask shops to dress up in WW1 attire on Thursday 8th November 2018.

FS085 Proposal from Cllr. M.Phillips “to use some of the remaining capital from the financial year 2017/18 to progress either the CCTV on Clark Lane.”

Cllr. M.Phillips reported on 2017/2018 underspend & proposed the above. Clerk reminded Councillors that even though Councillors had approved in principle funding of £6,000 for each of the CCTV on village hall site & also upgrading play equipment on Clark Lane the budget for the same had yet to be identified. No budget for Christmas Fair, replacement of vehicle/grounds maintenance vehicle. Following a brief discussion:

Recommendation

To approve to meet the costs of either the CCTV upgrade on Village Hall Site or Upgrading of Clark Lane Play Area from balances & thus progress to completion.

FS086 To consider quote for additional email addresses for Councillors

Clerk reported that website professional visiting office on 16th August 2018.

FS087 To receive reports from Working Groups:

- 01 Christmas Fair – update on meeting held 2nd August 2018. Refer to attached notes Appendix ‘C’ noting **recommendation for approval of budget of £2,000**

FS088 To note correspondence and items for next meeting

Correspondence –

- Email from resident re speeding on Lincoln Road
- NCC Consultation Notts. Mineral Local Plan
- BDC Open Space Consultation – Clerk confirmed meeting 8th August 2018.

Continued.....

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Continued

FS089 Date of next meeting 6th September 2018

The meeting closed at 8.26pm

CHAIRMAN'S SIGNATURE :


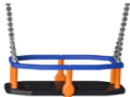

DATE :

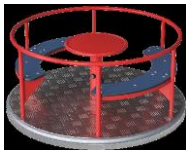


INVOICES FOR APPROVAL 2nd August 2018				APPENDIX 'A'		
FIRM	INVOICE NO.	DETAILS	NET	VAT	GROSS	CHEQUE NO.
YALE	2000015275	Replacement safe key	18.80		18.80	card
PETTY CASH	Various	Stationery/high vix gilet	69.34		69.34	electronic
PLATTS HARRIS	558379	Spark plugs etc.	37.84	7.56	45.40	electronic
PLATTS HARRIS	558497	spade & oko	30.03	6.01	36.04	
PLATTS HARRIS	558494	LED Beacon	50.26	2.19	52.45	electronic
		TOTAL	206.27	15.76	222.03	
DD						
FIRM		DETAILS			GROSS	
NCC		July salaries	5951.31		5951.31	DD
ee	vv01516637260	mobile phones	34.56	6.91	41.47	DD
						DD
						DD
						DD
						DD
						DD
						DD
						DD
			5985.87	6.91	5992.78	
AUTHORISED BY:						

QUESTIONNAIRE RE PROPOSALS FOR IMPROVEMENTS TO

CLARK LANE PLAY AREA

APPENDIX 'B'

1. Do you use Clark Lane Play Area?	
If so when?	
On way to school	
Play during day	
Ball games	
On way home from school	
Other	
2. Do you feel entrance to the park is adequate?	
Is gate wide enough?	
Is gate easy enough to access?	
Is ground level?	
Other comments	
3. Is the play equipment satisfactory?	
If not why not?	
Should it all be replaced?	
Should it be added to?	
Type of additional equipment required ie. swings, climbing, roundabout, more open space etc.	
4. Are the existing tables/seats/bins adequate?	
5. Referring to quote approved by Tuxford Town Council:	
 <p>2 Bay Swing Set</p>   <p>1 cradle swing; 1 flat swing; 1 birds nest swing</p> <p>Are you supportive of this item? If not; why not?</p>	

<p>6. Referring to quote approved by Tuxford Town Council:</p>  <p>Carousel with bench</p> <p>Are you supportive of this type of item? If not; why not?</p> <p>Other suggestions</p>	
<p>7. Referring to quote approved by Tuxford Town Council:</p>  <p>Crazy Gander</p> <p>Are you supportive of this type of item? If not; why not?</p> <p>Other suggestions</p>	
<p>8. Referring to quote approved by Tuxford Town Council:</p>  <p>Pony seesaw</p> <p>Are you supportive of this type of item? If not; why not?</p> <p>Other suggestions</p>	
<p>9. To add the above equipment to Clark Lane Play area would cost in region of £12,000 including ground works etc . Do you support this cost? If not: Would you support increase in council tax to totally renew all the equipment? State maximum amount you feel is acceptable to upgrade the play area</p>	

NOTES CHRISTMAS FAIR WORKING GROUP

Date/time of meeting	2 nd August 2018 7pm	
Nature of meeting	To discuss Christmas Fair 2 nd December 2018	
Attendees	GN, MP, JM, plus LH	
Apologies	EA	
1.	<p>Santa's Grotto – GN reported both he & Clerk met with Sally Mitchell who was supportive in hosting Santa's Grotto in room to left off entrance hall. Room is at the back with 2 entrances to area thus a one way system can be operated. Clerk confirmed TTC has a fireplace, Christmas Trees lights etc. clerk to confirm if large chair available for Father Christmas along with separate small chair for children.</p>	LH
2.	<p>Clerk presented action plan to date</p> <ul style="list-style-type: none"> – confirming road closure & seasonal decoration application submitted. - 2 stalls booked; form is on website & advertised. - BDC been requested to quote for stall hire. - Salvation Army, Tuxford Academey & Choir invited (Salvation Army to be asked to perform both before & after light switch on). - PA quote obtained - Reindeers booked – LH to ask if happy to go behind Chilli Petals courtyard. - Santa to go on sleigh from Sally Mitchells/Newcastle Street & goes on sleigh back on to Newcastle Street. 	LH
3.	<p>Other Entertainment –</p> <p>Stage on front of Sally Mitchells not on Newcastle Street.</p> <p>Fire Engine to relocate to other end of Street.</p> <p>JM confirmed Claire unable to assist.</p> <p>JM to chase last year;s Father Christmas via Claire.</p> <p>LH to apply for presents via K.Isard</p>	
4.	<p>BUDGET required – clerk confirmed that last year overspend on Christmas Fair was 654.40 & included one off grant of £500 from North Notts BID & also no charge for stalls due to BDC error on the day. Clerk suggested budget of £1750. Recommend budget of £2,000.</p>	
5.	Date of next meeting TBC	

