

**MINUTES OF THE FINANCE AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 3<sup>rd</sup>  
MAY 2018 AT THE BEECHES, BIRCH COURT, TUXFORD COMMENCING 7.15 PM  
PRESENT: Cllrs . J. Moorhouse, Bett, Richards, G.Nicholls, & K.Phillips**

**IN ATTENDANCE: Lynn Holland ( Town Clerk) plus member of staff**

**FS026 Apologies for Absence**

**Apologies for absence from Cllrs. E. Taylor, Silcock , M.Phillips & E. Atkin were accepted and approved.**

**FS027 Declarations of Interest**

There were no Declarations of Interest

**FS028 Minutes of the last meeting**

Minutes of the meeting held on 5<sup>TH</sup> April 2018 were accepted as a correct record and signed.

**FS029 Matters Arising from the minutes**

- 01 Rotary Club had confirmed TTC should wait for formal decision being made before submitting an application for grant funding.

**FS030 Finance**

**01 Invoices for payment**

Invoices as per Appendix A total £447.88 +6 DD's £ 5014.70 were approved. Receipts as per those reported at end of payments sheet.

VIA EM had confirmed Lengthsman Scheme contribution of £1200 approved for 20182019.

**Recommend approval.**

**02 Budget monitoring – nothing to report.**

**FS031 Town maintenance and equipment**

- 01 Senior Handyman had reported due to the bad weather & 1 mower being out of action the grass cutting was behind. 1 mower had been in for welding since Christmas due to illness but was due back next week. Platts Harris were no longer stockists of Iseki spares. Urgent repair re new drive shaft for Toro had been necessary at a cost of approx. £450. Replacement compressor required & estimates presented from online firms & local company. Clerk to ring local company asking if they could match online prices. (also confirm if compressors had to be checked & certified annually.

**FS032 To consider issues in relation to Play Areas**

- 01 Following further advise from Play Area Representative revised quote attached to email 3<sup>rd</sup> May 2018 dated SQ239209 dated 17<sup>th</sup> April 2018 approved (including crazy gander & pony seesaw). Representative felt insufficient budget to support fully all inclusive route as other matters such as paths, toilets etc. would have to be considered. Clerk to query cost of heras fencing, skip etc.

Continued.....

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**FS033 Update re GDPR** – to note meeting 10<sup>th</sup> May 2018 to discuss documentation.

**FS034 To consider provision of lighting over town centre car park.**

Quote had been requested & was awaited.

**FS035 To consider events to mark end of WWI.**

Cllr. Silcok has a quote. Defer to Full Council.

**FS036 To consider Village Hall & Mine Of Information.**

01 Clerk had tried to contact Cllr. Isard for an update & meeting.

**FS037 To receive reports from Working Groups:**

- 01 Traffic & Highways – Update from VIA EM representative re meeting on 18<sup>th</sup> April 10am. Refer to Appendix ‘B’ folio 2018/039. Also noting responses received from Police & NCC re Traffic Enforcement Officers have already been in the area.
- 02 Community Facility – nothing to report.
- 03 Christmas Fair - Clerk to be included in working group meetings.

**FS038 To note correspondence and items for next meeting**

- 01 Clerk confirmed a replacement CCTV now in situ at Depot but one of cameras requires replacing (only records for short time first thing); there would be a better quality recording if all cameras were replaced with digital. Quote requested.
- 02 Correspeondence – National Rural C rime survey  
Agenda items:
  - **Next Full Council – Pay Award**
    - Email addresses**
    - GDPR**
    - Internal Control**
    - Asset Register**
    - AGAR**

**FS039 Date of next meeting 7<sup>th</sup> June 2018**

The meeting closed at 8.30pm

**CHAIRMAN’S SIGNATURE :** .....

**DATE :** .....

INVOICES FOR APPROVAL 3rd May 2018			APPENDIX 'A'			
FIRM	INVOICE NO.	DETAILS	NET	VAT	GROSS	CHEQUE NO.
PLATTS HARRIS	554633	blades/battery/sundries	300.95	60.18	361.13	electronic
HUTCHINSON ENG. SERVS.	SIN034802	Fuel	72.29	14.46	86.75	electronic
					0.00	electronic
					0.00	electronic
					0.00	electronic
					0.00	card
		<b>TOTAL</b>	<b>373.24</b>	<b>74.64</b>	<b>447.88</b>	
<b>DD</b>						
FIRM	DETAILS				GROSS	
NCC		April sals	5013.50		5013.50	
FUEL CAR SERVICES		Admin charge	1.00	0.20	1.20	
					0.00	
			<b>5014.50</b>	<b>0.20</b>	<b>5014.70</b>	
AUTHORISED BY:						
Receipts						
HMRC	VAT		392.56			
A1 Housing	Grass cutting		1043.13			
			<b>1435.69</b>			

Further to my recent visit to Tuxford which I would like to thank all for their time and input into the walkabout.

- Request for gritting route to be extended along Clarke Lane – This has been logged under HAMS/71181 and passed to our Winter Maintenance Team for future consideration as gritting routes are planned well in advance.
- B1164 Ashvale Road, Tuxford – Renewal of road markings, these have been programmed in for between 22/4/18 – 27/04/18, weather permitted.
- Eldon Street/Ollerton Road – Renewal of road marking, these have been programmed in for between 22/4/18 – 27/04/18, weather permitted.
- Eldon Street Zebra Crossing, as discussed a visibility splay has to be achieved and this would have been audited when the crossing was originally installed. If this was a consideration then this would also reduce the number of parking spaces available in the area.
- Eldon Street – White Lining not central – This has been narrowed to slow vehicles down and to take into factor, the build out, parking spaces and approach to the crossing.
- Eldon Street – Removal of bollards – I believe these were put in as part of the environmental improvements schemes in the area, if removed this would no doubt encourage drivers to pull up and park half of the footway.
- Newark Road – Temporary Interactive Sign - This been added to the list and should be on site towards the End of May, beginning of June.
- Newark Road – Standing water on footway, near L/C No. 8 – This has been logged under HAMS 71186 for inspection by our Network Inspector.
- Newark Road – Carriageway/verge sunk causing standing water – This has been logged under HAMS 71187 for inspection by Our Network Inspector.
- The Beeches – Request for more parking space – The land in question is not within the limits of the adopted highway, but that of Bassetlaw District Council/A1 Housing.
- Newcastle Street – Restricted Parking, this will be discussed with the District Manager.
- Market Place/Lincoln Road O/S The Newsagents – Flooding, water bypassing gullies – This has been logged under HAMS 71217 for inspection by the Network Inspector.
- Camera Car – I have e-mailed the Parking Enforcement Team HAMS 6085475 to request the car visits the area to carry out enforcement. I also mention the Ice Cream Van parking on the double yellow lines, which had also been reported by a resident. Unsure if you are aware, but the camera car can only carry out enforcement within the School Zone, ie zig-zags etc where the Parking Enforcement Officers can carry out both school parking and where other parking restrictions are in place.

I will arrange for “30” for reason signs on approaches ie Newark Road, Eldon Street in the less traffic congested areas to make drivers more aware of the speed limit.

It was also raised the issue of HGV parking and I will contact our Trading Standards for guidance on this issue