

**MINUTES OF THE FINANCE AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 4th
OCTOBER 2018 AT THE BEECHES, BIRCH COURT, TUXFORD COMMENCING 7.15 PM
PRESENT: Cllrs ., Richards, M.Phillips, J.Robinson, E. Bett, E.Taylor, & E.Atkin**

IN ATTENDANCE: Cllr. K.Phillips & Lynn Holland (Town Clerk)

FS105 Apologies for Absence

Apologies for absence from Cllrs. T. Silcock, G.Nicholls, & J. Moorhouse were accepted and approved.

FS106 Declarations of Interest

None.

FS107 Minutes of the last meeting

Minutes of the meeting held on 6th September 2018 were accepted as a correct record and signed.

FS108 Matters Arising from the minutes

Nothing to report.

FS109 Finance

01 Invoices for payment

Invoices as per Appendix A total £897.52 + DD's £ 5341.44 were approved.

Recommend approval.

02 Budget monitoring presented.

YTD payments £53946.65 & Income £110,765.13

Balance as at 30th September 2018 £157,300.82

03 Invoice has been issued re cemetery field £120.00 for 2018/2019

Recommend approval.

FS110 Town maintenance and equipment

01 New post litter bin required for Newark Road at cost approx. £100. **Approved purchase.**

02 Seat on Ashvale requires new slats. Handymen to address.

03 NCC Grit – free grit plus 2 large bags at £55 ordered. – **Approved.**

04 NCC requested update re snow warden. Office to be main contact.

FS111 To consider issues in relation to Play Areas

01 Update re Clark Lane Play Area – Retford Rotary Club have offered £3,000 grant but it will not be released until after 21st October 2018.

02 Work commences 8th October 2018.

03 Suggested official opening October half term.

FS112 To consider provision of lighting over town centre car park.

Clerk yet to contact Western Power re power connection.

Continued.....

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Continued

FS113 To consider events to mark end of WWI.

Seat delivered & VIA EM gave permission for it to go outside Sally Mitchells.
Cllr. Richards confirmed art work "Silhouette of infantry soldier" was virtually completed. This was to be dedicated by Rev. Price & recommend a plaque to be presented to Robin Summers at the tea dance & also a plaque to go on the art work. Names had been written on 15 lamp post poppies and were due to be put on SLC's. Wooden infantry soldier made by TTC Staff.
Tea dance update – Cllr. Atkin arranged buffet for approx. 50 pensioners plus 100 schoolchildren at a cost of £600 subject to funding from Cllr. Isard.

**FS114 To consider progress re updating of Neighbourhood Plan
Steering Group had met & Chairman is S.Robinson. Next meeting scheduled for
November 2018.**

FS115 To receive reports from Working Groups:

- 01 Christmas Fair – update 15 stalls booked to date
Dukeries can only sing for approx. 45mins. Between 4 – 5pm
Christmas tree ordered.
Additional lights had been purchased.
- 02 Website Working Group – Cllr. M.Phillips confirmed a facebook group had been set up for relevant personnel & ideas were being exchanged.

FS116 To note correspondence and items for next meeting

Correspondence –

- Free defibrillator courses offered by Retford Lions. Defer to Full Council
- BDC – successful re HLF funding re Pilgrim Roots Project.
- NottsALC new Chairman Mick Baker
- Notts Priority Setting Meeting 10th October 2018 6.30pm Retford TH.
- Cadent Gas update approx. £3,300 cost per premise for gas into Tuxford.
Defer to Full Council
- Allotments – problem re permission for "use as a lawn"; this is contrary to use as it should be cultivated for produce ie. fruit/vegetables. Defer to FC.
- Thank you email for beautiful cemetery.
- Roadworks bulletin – 1-5th October 2018 Eldon St./Ollerton Rd. jct. Temp traffic lights: 9th October 2018 Lincoln Road/ Marnham Road jct. Temp traffic lights. 16th November Orchard Crescent – closed.
- Bassetlaw Forum 8th October 2018
- NCC – LA reorganisation 23rd October 2018
- BDC – Letter objecting to NCC LA reorganisation.

FS117 Date of next meeting 1st November 2018

The meeting closed at 8.25pm

CHAIRMAN'S SIGNATURE :

DATE :

INVOICES FOR APPROVAL 4th October 2018				APPENDIX 'A'		
FIRM	INVOICE NO.	DETAILS	NET	VAT	GROSS	CHEQUE NO.
Robin Summers		art work - infantry man	500.00		500.00	502239
The Poppy Appeal		Wreath for Remembrance d	17.50		17.50	502240
Mellors Garage	39172	remedial work on tyres	106.70	21.34	128.04	electronic
Platts Harris	560557	fuse/belts/bulb etc.	110.44	21.04	131.48	electronic
Viking Direct	864715	stationery	30.38	6.08	36.46	electronic
Petty cash		hi viz gilet/poppies/stationer	84.04		84.04	card
		TOTAL	849.06	48.46	897.52	
DD						
FIRM		DETAILS			GROSS	
Fuel Card Services	2648306	Admin charge	1.00	0.20	1.20	DD
NCC Payroll	92207669	Salaries	5340.24		5340.24	DD
					0.00	DD
					0.00	DD
			5341.24	0.20	5341.44	
AUTHORISED BY:						

