

**MINUTES OF THE FINANCE AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 5<sup>TH</sup>  
APRIL 2018 AT THE BEECHES, BIRCH COURT, TUXFORD COMMENCING 7.15 PM**

**PRESENT:** Cllrs . Taylor, Richards, Silcock , G.Nicholls, and M.Phillips

**IN ATTENDANCE:** Lynn Holland ( Town Clerk)

**FS011 Apologies for Absence**

**Apologies for absence from Cllrs. J. Moorhouse, E.Bett & E. Atkin were accepted and approved.**

**FS012 Declarations of Interest**

There were no Declarations of Interest

**FS013 Minutes of the last meeting**

Minutes of the meeting held on 1<sup>st</sup> February 2018 were accepted as a correct record and signed.

**FS014 Matters Arising from the minutes**

- 01 GDPR templates had been received today & it is necessary to amend them to reflect Tuxford Town Council requirements. Clerk recommended a separate meeting purely to cover this topic.
- 02 Floral decorations – Clerk confirmed application submitted to VIA EM re installation of same.
- 03 Officer who had been requested to search for funding for addition to BDC's CCTV had confirmed none had been identified. Suggested applying to Police Commissioner.
- 04 Fair had requested to attend a week later ie. 15 – 22<sup>nd</sup> April due to recent wet weather conditions. No objections.

**FS015 Finance**

**01 Invoices for payment**

Invoices as per Appendix A total £1355.72 +6 DD's £ 5343.54 were approved. YTD Income £ 124,815.07 & YTD Expenditure £ 100,478.29; Balance £100,066.37 as at 31<sup>st</sup> March 2018

**Recommend approval noting these figures will be reflected in annual return.**

**02 Clerk presented budget monitoring up to 31<sup>st</sup> March 2018.**

**FS016 Town maintenance and equipment**

- 01 **Clerk confirmed that North Notts B.I.D. were investigating provision of additional planters.**

**FS017 To consider issues in relation to Play Areas**

- 01 Noted meeting with Play Area Representative 16<sup>th</sup> April 2018 at 11am.

**FS018 To consider provision of lighting over town centre car park.**

- 01 School had no objection to idea of having a light on side of school wall providing Council took responsibility for all expenses/costs.
- 02 Example of post mounted solar light provided. Quote to be obtained.

Continued.....

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Continued .....

**FS019 Update on meeting re Read Building**

- 01 A meeting was being arranged by the Read Foundation provisional date 19<sup>th</sup> April 2018 – 1.30pm.

**FS020 To consider allotments.**

- 01 Path along centre of allotments. Handymen to address.

**FS021 To consider events to mark end of WWI.**

Suggestion of projecting silhouette of WWI infantry on buildings on Newcastle Street to be investigated. Banner marking the event. Afternoon tea with singalong.

**FS022 To consider Village Hall & Mine Of Information.**

- 01 Noted the building was up for sale. Meeting to be arranged with Trustees asking for update.

**FS023 To receive reports from Working Groups:**

- 01 Traffic & Highways – meeting with VIA EM representative 18<sup>th</sup> April 10am. Noting responses received from NCC re Traffic Enforcement Officers have already been in the area.
- 02 Community Facility –
- 03 Christmas Fair -

**FS024 To note correspondence and items for next meeting**

- 01 Clerk confirmed a place had been booked for Cllr. J.Moorhouse on Planning Training course in June.
- 02 Clerk to investigate if decision for A1 to go back under BDC has been made or if still subject to a review.

Agenda items:

- **Nothing to report.**

**FS025 Date of next meeting 3<sup>RD</sup> May 2018**

The meeting closed at 8.27 pm

**CHAIRMAN’S SIGNATURE :** .....

**DATE :** .....

| INVOICES FOR APPROVAL 5th April 2018 |              |                             |                | APPENDIX ' A ' |                |            |
|--------------------------------------|--------------|-----------------------------|----------------|----------------|----------------|------------|
|                                      |              |                             |                |                | 2018/029       |            |
| FIRM                                 | INVOICE NO.  | DETAILS                     | NET            | VAT            | GROSS          | CHEQUE NO. |
| PLATTS HARRIS                        | 553238       | auto switch re seat etc.    | 667.27         | 133.45         | 800.72         | electronic |
| RETFORD WASTE LTD                    | 15430        | Skip                        | 116.67         | 23.33          | 140.00         | electronic |
| CPRE NOTTS BRANCH                    |              | Entry fee BKV               | 8.00           |                | 8.00           | CHEQUE     |
| NOTTS ALC                            |              | Planning training Cllr. JM  | 35.00          |                | 35.00          | electronic |
| M.C.RHODES                           |              | Hedge cutting               | 310.00         | 62.00          | 372.00         | electronic |
|                                      |              |                             |                |                | 0.00           | electronic |
|                                      |              |                             |                |                | 0.00           | electronic |
|                                      |              | <b>TOTAL</b>                | <b>1136.94</b> | <b>218.78</b>  | <b>1355.72</b> |            |
| <b>DD</b>                            |              |                             |                |                |                |            |
| FIRM                                 |              | DETAILS                     |                |                | GROSS          |            |
| NCC Payroll                          | 92139804     | March sals                  | 5178.54        |                | 5178.54        |            |
| BT                                   | A/C 46122376 | Office phone & broadband    | 55.54          | 11.11          | 66.65          |            |
| BDC                                  | 2021005271   | Car park rates 12 @ per mth | 56.00          |                | 56.00          |            |
| BDC                                  | 202100537X   | Cemetery rates 1 month      | 19.15          |                | 19.15          |            |
| BDC                                  | 202100537X   | cemetery rates 11 @ per mt  | 22.00          |                | 22.00          |            |
| FUEL CARD SERVICES                   | 2379511      | Admin. Charge               | 1.00           | 0.20           | 1.20           |            |
|                                      |              |                             | <b>5332.23</b> | <b>11.31</b>   | <b>5343.54</b> |            |
| AUTHORISED BY:                       |              |                             |                |                |                |            |
|                                      |              |                             |                |                |                |            |
|                                      |              |                             |                |                |                |            |