

MINUTES OF THE FINANCE AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 6th SEPTEMBER 2018 AT THE BEECHES, BIRCH COURT, TUXFORD COMMENCING 7.15 PM
PRESENT: Cllrs . J. Moorhouse, Richards, G.Nicholls, M.Phillips, T. Silcock,

E. Bett, E.Taylor, & E.Atkin

IN ATTENDANCE: Cllr. K.Phillips & Lynn Holland (Town Clerk)

FS090 Apologies for Absence

Apologies for absence from Cllr. J.Robinson were accepted and approved.

FS091 Declarations of Interest

None.

FS092 Minutes of the last meeting

Minutes of the meeting held on 2nd August 2018 were accepted as a correct record and signed.

FS093 Matters Arising from the minutes

Nothing to report.

FS094 Finance

01 Invoices for payment

Invoices as per Appendix A total £1000.29 + DD's £ 5341.44 were approved.

Recommend approval.

02 Budget monitoring presented.

YTD payments £45,788.34 & Income £59376.13

Balance as at 31st August 2018 £114,070.13

03 Clerk reported estimate of funds to be taken from Reserves as follows:

Clark Lane Play Area Upgrade	12,000.00
Additional CCTV camera Village Hall Site	12,000.00
Salaries overspend	7,500.00
Additional budget for Christmas Fair	2,000.00
Additional budget for WW1 commemorations	<u>1,500.00</u>
<u>TOTAL</u>	<u>35,000.00</u>

Recommend approval.

FS095 Town maintenance and equipment

01 Handymen had made yellow jersey's & sprayed bikes yellow to mark Tour of Britain travelling through Tuxford on 8th September 2018. Clerk had sent photos to NCC & they will be considered for best decorated village on 8.9.18

02 Request for smaller trailer to manoeuvre Little Wonder sweeper at a cost of approx. £350. Defer to Full Council.

03 Area around 76 Newcastle Street requires street sweeper plus hedges are overgrown on to road.

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FS096 To consider issues in relation to Play Areas

- 01 Update re Clark Lane Play Area – Revised quote received for £11,226.16 & TTC to provide 50 linear metres of heras fencing at an estimated cost of £30 per week plus £36 delivery along with skip from local providers. Work to commence week commencing 8th October 2018.
- 02 Questionnaires – only 5 returned to office all in favour of the work.
- 03 Quote for anti slip decking treatment £104.72.
- 04 Cllr. Atkin arranging white lining & new football nets.

FS097 To consider quotes for Depot CCTV camera & maintenance contract.

1 quote received; 2 outstanding.

Agreed Clerk to request further quote for digital camera from firm who had submitted their quote.

FS098 To consider provision of lighting over town centre car park.

Clerk confirmed enquiry made with Primary Academy response awaited.

Cllr. Atkin agreed that the trees would obscure any light fitted on school building.

FS099 To consider events to mark end of WWI.

Chairman confirmed a seat had been ordered and would be paid for by Councillors G.Nicholls & T.Silcock who wished to make a donation to Tuxford residents.

Suggested new seat to go outside Sally Mitchells & current one to be resited to o/s Read Building.

Clerk confirmed a request for funding of £1k had been made to North Notts BID. NCC fund - received lots of requests and all funding distributed & was now closed. Silhouette of infantry soldier had been ordered to incorporate 15 poppies.(1 per person who died in WW1 from Tuxford). 1914-18 dates to be on a scroll at the base. This was to be situated near war memorial in Church Grounds.

15 lamp post poppies had been obtained.

FS100 To consider progress re updating of Neighbourhood Plan

Agreed urgent need for Steering Group to be set up & BDC NHP Officer invited to attend meetings. Defer to FC.

FS101 To consider quote for additional email addresses for Councillors

Quote 1 - £1175 plus £888 annual charge but they update everything.

Quote 2 - £600 + £300 extras

Agreed quotes to be obtained based on a specification.

FS102 To receive reports from Working Groups:

- 01 Christmas Fair – update 12 stalls booked to date; Church Choir confirmed. Reindeers will go behind Sally Mitchells. Unfortunately Salvation cannot attend but Clerk has made enquiries with Newark Town Band. Clerk to contact Tuxford Senior School Academy re a band/singers. Cllr. K.Phillips to contact Dukeries Singers to confirm if available & cost. TTC to have a stall.

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FS103 To note correspondence and items for next meeting

Corresepondence –

- Haynes Close garage site sold at auction 4th September 2018.
- Additional CCTV Village Hall site – BDC chasing revised quote.
- PKF External Auditor given unqualified audit certificate to be reported to FC
- BDC NPPF update on 20th/21st or 24th September for 2 Cllrs.
- BDC Markets Officer doing site visit 13th September 2018 9.30am
- Fun Fair 9th – 15th Sept.2018
- Great war Commemoration Service 6th November 2018 at Southwell Minster – invitation for Chairman plus 1.
- Roadworks bulletin – 11th September 2018 Eldon St./Ollerton Rd. jct. Temp traffic lights.
- Enquiry re unregistered land behind Wells Barn @ St. Johns College Farm.
- VHall site – email re drugs/broken glass etc. 31st August 2018.

Agenda items:

- NHP
- Seat on Ashvale requires remedial work.

FS104 Date of next meeting 4th October 2018

The meeting closed at 8.25pm

CHAIRMAN’S SIGNATURE :

DATE :

INVOICES FOR APPROVAL 6th September 2018				APPENDIX ' A'		
FIRM	INVOICE NO.	DETAILS	NET	VAT	GROSS	CHEQUE NO.
Platts Harris	559554	spares - mower line/ oil etc	195.37	39.06	234.43	electronic
Heart Internet	2179-94-8487	greenburials domain renewa	29.88	5.98	35.86	card
PKF	NT0188 SB201801	External Audit	400.00	80.00	480.00	electronic
DVLA		vehicle tax MV57 LZU	250.00		250.00	CARD
					0.00	electronic
		TOTAL	875.25	125.04	1000.29	
DD						
FIRM	DETAILS				GROSS	
Fuel Card Services	504697 2607689	service charge	1.00	0.20	1.20	DD
NCC Payroll	92197011	Aug. Salaries	5340.24		5340.24	DD
					0.00	DD
					0.00	DD
					0.00	DD
						DD
						DD
						DD
			5341.24	0.20	5341.44	
AUTHORISED BY:						

