

## **Tuxford Town Council**

### **Minutes of Finance and Services Committee meeting**

**held on Thursday 6 December 2018 at The Beeches**

**Present:** Cllrs J Moorhouse, E Atkin, M Phillips, M Richards (In the Chair) J Robinson, E Betts

**In Attendance:** Lynda Ogilvie (Locum Clerk), Cllr K Philips

#### **FS135 Apologies – acceptance and approval**

Apologies were received from Cllrs G Nicholls, E Taylor and T Silcock. Approved.

#### **FS136 Declarations of Interest**

There were none.

#### **FS137 Approval and signing of the Minutes of the meeting held on 1 November 2018.**

These were approved and signed.

#### **FS138 Matters Arising from the Minutes**

- One quote has been obtained for a new trailer for handymen – more will be sought
- Replacement for watering cans in cemetery is in hand
- Lights for the Church have not been actioned as requested quote has not been received. Members offered alternative suggestions for suppliers – Locum Clerk to follow up, and to confirm with Church what they would like.
- Funeral for Gary Grey was very well attended, and previously agreed donation was sent to Bluebell Wood Hospice.

#### **FS139 Finance**

##### **1. Invoices for Payment**

Cheques totalling £19,289.43 were approved, and other payments and receipts as per Appendix A were noted.

##### **2. Budget preparation**

Members discussed budget options and suggestions were made for expenditure, including the possibility of employing a person to act as school crossing patrol until such time as the proposed crossing is installed, and an assistant clerk.. It was also suggested that the Council increase the precept in order to set aside a sum to accumulate funds for capital projects in the future. Will be placed on the Agenda for next Full Council meeting in January.

It was proposed that additional signatures should be added to the Bank Mandate. This was approved, and Cllrs Richards and Atkin to be added. Also Locum Clerk to obtain access to Bank so facilitate payments etc.

Locum Clerk was asked to obtain costs for new mobile office phone, and also a suitable laptop

*(Cllr Robinson left the meeting at this point.)*

#### **FS140 Town Maintenance and Equipment**

1. To consider Town maintenance and plant/equipment requirements

A trailer has been requested, and quotes are being obtained. In addition the mower is showing its age and may need to be replaced.

#### **FS141 To consider issues in relation to play areas**

Cllr Atkin reported on a meeting with Jonathan Gaukroger of Knight, Kavanagh & Page who are carrying out a survey on play and sports provision on behalf of Bassetlaw DC. The district council are keen to improve sporting and play facilities in the district. It was noted that the Gilbert Avenue site, which is leased by TTC from BDC, has approximately 12 more years to run on the lease. This area could be improved by the Football Club through grant funding, but can only be done if the lease is extended or the land owned by the Town Council. TTC will ask BDC if they will gift the land to the Town Council, or alternatively extend the lease.

Cllr Atkin also reported on an incident at Clark Lane when a person had been spotted dealing drugs. Agreed that provision of lighting in the area would be helpful in preventing this. Locum Clerk will obtain quotes, including lights on Scout and Guide Hut.

#### **FS142 To Consider changing charges for Green Burial fee to include cost of plaque and tree**

It was noted that the fees already stipulate that the cost of a Green burial is £250 plus cost of tree and plaque, but is the same for residents and non-residents. It was suggested that the cost should be £250 for residents, and £300 for non-residents, both to exclude the cost of a tree and plaque, which are charged separately. Approved.

A request has been received from a gentleman who wishes to have a tree planted in memory of his late wife. Approved.

**FS143 Update from Councillor on provision of lighting over town centre car park.**

No information has been received.

**FS144 Update on Neighbourhood Plan**

1. To consider allocation of funds for Review

Funds may be available through grant funding. Further investigation required.

2. To approve cost of placing advertisement in Retford Life calling for land availability.

Cost is £280 plus VAT – approved.

**FS145 NCC Local Improvement Grant – to consider if there are any projects which Tuxford TC would wish to bid for.**

None proposed at this time. LIS link to be forwarded to Cllr Atkin.

**FS146 BDC Achievers Award**

Three names were put forward. Locum Clerk will confirm that more than one nomination is permitted, and complete the forms as appropriate.

**FS147 To note reports from Working Groups**

1. Christmas Market debrief

The market went very well, and visitors seemed to enjoy the event. Members noted some issues in relation to siting of stalls outside shops on Newcastle Street. Also an incident with a vehicle at the end of the event was noted. This is in the hands of relevant parties' insurers, and does not appear to be a matter for TTC at this stage.

**FS148 Items for next meeting and to note any Correspondence received**

Correspondence

Letter from Bassetlaw DC re their spring clean - noted

Letter from Via offering help over winter – noted

Letter from Scouts re shared water meter – Full Council Agenda

Items for next meeting:

1. Allocate budget left from WW1 memorial event to purchase 2<sup>nd</sup> bench and add additional poppies to represent the people from Tuxford who lost their lives in WW1
2. Defibrillator training – invite a qualified person to conduct training
3. Christmas lights
4. A project to commemorate the life of Gary Grey
5. Entrance signs to the village – improvements
6. Grass cutting – The Beeches

**FS149 Date of next Meeting**

7 February 2019

Meeting closed at 9.05 pm.