

TUXFORD TOWN COUNCIL

Minutes of Finance and Services Committee meeting held on Thursday 7 February 2019

Present: Cllrs M Richards (In the Chair) J Moorhouse, J Robinson, E Taylor, E Bett 2018/120

In Attendance: Lynda Ogilvie (Locum Clerk) Martin Pottinger (Handyman), 1 member of the public

FS150 Apologies – Acceptance and Approval

Apologies were received from Cllrs Nicholls, Atkin and Silcock. These apologies were approved.

FS151 Declarations of Interest

There were none.

FS152 Approval and Signing of the Minutes of the meeting held on 6 December 2018

These were approved as a correct record and signed.

FS153 Matters Arising from those Minutes

1. Church lights – a quote has now been received and we await approval to proceed from North Notts BID. Churchwarden is aware of the situation.
2. Bassetlaw Achievers Award – one nomination was submitted in respect of Mrs B Pottinger, and Mrs Pottinger has been invited to attend an Awards ceremony in March.
3. A draft letter to Bassetlaw DC has been prepared re Gilbert Avenue playing area. It was agreed that this would be added to next full council meeting Agenda.
4. Martin Pottinger confirmed that he is not considering replacing the trailer at this time, but that there may be other equipment which is needed.

FS154 Finance

1. Invoices for Payment and Bank Reconciliation
Invoices as per Appendix A were approved, and bank reconciliation noted.
2. Approval of budget for 2019-20
To be presented to next full council meeting
3. Confirm Appointment of Internal Auditor
Appointment of Mr Phil Parkin was approved.

FS155 Town Maintenance and Equipment

1. To consider Town maintenance and plan/equipment requirements
Locum Clerk reported that she had received a report from Sovereign re the boat play equipment in Clark Lane to the effect that the splits in the wooden posts at the top have been caused by strimming damage to the bottom of the posts. No liability is therefore accepted by the manufacturers and furthermore this has nullified the warranty on the whole structure. Councillors expressed surprise that this could be the case, and Locum Clerk was asked to write to Sovereign to request a second site meeting with members of the Council to discuss the matter.
2. It was noted that council workforce had spread salt in some particularly icy areas during the recent cold snap.

FS156 Update from Councillor on provision of lighting over town centre car park [2018/121](#)

CLlr Robinson reported that tests were currently being carried out on solar equipment to identify a suitable solution. Members agreed that this should be considered alongside a mains electric light fitted to the school wall.

FS156 Update re Neighbourhood Plan

Locum Clerk reported that the call for land had resulted in several pieces of land being put forward. She felt that there is a need to seek clarity on what is required by Bassetlaw in relation to the plan review before considering the cost, and seeking grant funding.

FS157 To Consider Improvements to entrance signs to the town.

Investigations and proposals still being considered. Members were shown a book containing photographs and other material from the installation of the existing entrance signs, which were installed in 2000. Referred to Full Council

FS157 To Consider commemorating 100 years of RAF

No suggestions made. It was noted that the Centenary of the RAF was in 2018

FS158 To note reports from Working Groups (if any)

There were none.

FS158. Items for next meeting and to note any correspondence received

1. Letter from Michael Thompson to bring the travelling fair to Tuxford 23-28 April. This was approved.
2. Local Clerk reported that she had emailed David Armiger at Bassetlaw DC re traffic warden presence in the town, but had received no reply. However, it was noted that traffic wardens had been seen in the town, although not in the early evening when the problem was worst.
3. Locum Clerk had reported that the interactive speed sign on Eldon Street was not working, and has now received a response from Notts CC to the effect that it has now been repaired. The radar system in the unit has now been completely changed and the repair seems to be effective this time.
4. Locum Clerk to remind PC Mitchell that the Council requests the use of mobile speed trap along the A1 slip road into Tuxford.
5. Quotes to be sought for summer floral displays.
6. Booklet for the Cemetery users – it was suggested that a brief booklet should be made available so that relatives of those interred in the Cemetery are aware of the rules surrounding the different burials.

FS159 Date of Next meeting

7 March 2019

Chairman thanked everyone for attending and closed the meeting at 8.10 pm.

CHAIRMAN SIGNATURE:

DATE: